



EXPRESSION OF INTEREST (EOI)
FOR ENGAGEMENT OF VISITING MEDICAL
CONSULTANTS AND
PSYCHOLOGISTS/COUNSELLORS AT NFSU GOA
CAMPUS ON AN AS-REQUIRED BASIS

Important Information and Dates

Description	Details
EOI Invited by	National Forensic Sciences University, Goa Campus
EOI No.	NFSU/Goa/EoI/ Dr-Psych/2026 Date 19/08/2026
EOI information available at	https://goa.nfsu.ac.in/ or www.nfsu.ac.in
Date of EOI Publication	20/08/2026
Last date for submission of Proposal:	06/09/2026
Date of opening of the Proposal	07/09/2026

National Forensic Sciences University (NFSU), Goa Campus invites Expression of Interest (EOI) from eligible Medical Practitioners (General Physicians) and Psychologists/Counsellors for engagement as Part-Time Visiting Consultants, on an hourly-paid and temporary retainer-ship basis, at NFSU Goa Campus, for providing medical and psychological counselling services to the Students, Faculty and Staff of NFSU Goa Campus.

ESSENTIAL QUALIFICATION & CRITERIA: -

Sr. No.	Post	Essential Qualification & Criteria
1	Medical Practitioner	a) Educational Qualification: The candidate must possess an MBBS degree from a recognized University or equivalent qualification, duly recognized by the Medical Council of India (MCI). b) Experience: A minimum of 02 years of professional experience in medical practice shall be required. No prior professional experience shall be mandatory for candidates possessing an MD/MS degree. c) Preference: Preference shall be extended to practitioners currently empanelled with Public Sector Undertakings (PSUs), Autonomous Bodies, or Educational Institutions for similar assignments. d) Registration: The candidate must hold a valid registration with the Medical Council of India and be duly registered with the Goa Medical Council. e) Retired Medical Practitioners: Retired Government/PSU doctors fulfilling the above criteria shall also be encouraged to apply.
2	Counsellor / Psychologist	a) Educational Qualification: Post Graduation and Graduation in Psychology from a recognized University/Institute. b) Experience: A minimum of 02 years of professional experience in Counselling, including clinical experience in a Mental Health Centre and experience as a full-time Counsellor, preferably in an Educational/Counselling Centre.

TERMS AND CONDITIONS:

- The empanelled Medical Consultants and Psychologists/Counsellors shall be required to visit NFSU, Goa Campus, as per the scheduled frequency mentioned below:

Sr. No	Particulars	Frequency
01	Doctor (Male/Female)	03 days in a week (flexible)
02	Psychologist (Male/Female)	01 days in a week (flexible)

- The engagement shall be **purely temporary** and on a **consultancy basis**, and no claim for regular appointment or absorption into any **permanent or sanctioned post** at NFSU Goa Campus shall be entertained.
- The NFSU, Goa Campus, reserves the right to reject any or all EOIs without assigning any reason thereof. No correspondence in this regard shall be entertained.
- The university also reserves the right to **terminate the services** of the consultant **at any point in time**, without assigning any reason, in case the performance is

found to be unsatisfactory.

5. The contract is terminable by either side by giving one months' notice in writing. No reasons would be assigned for such terminations.
6. **No other allowances**, benefits, or facilities shall be admissible apart from the **approved remuneration per visit**.
7. All consultations and records shall be **maintained confidentially**, and the data collected in the course of consultations shall not be disclosed to any unauthorized person or agency.

SCOPE OF WORK & RESPONSIBILITIES:

Sr. No.	Medical Practitioner	Psychologist / Counsellor
1.	Function as Authorized Medical Attendant of NFSU Goa Campus and provide medical consultation and appropriate prescriptions.	Provide psychological counselling and support to students and staff for personal, emotional, academic and behavioural concerns.
2.	Attend to employees on commuted leave and issue necessary medical certificates.	Conduct individual and group counselling and provide appropriate psychological guidance.
3.	Examine and verify medical claims/bills submitted for OPD/IPD reimbursement.	Provide counselling support for stress, anxiety, examination pressure, adjustment and interpersonal issues.
4.	Regularly review the health status of students and staff and maintain necessary medical records.	Conduct psychological assessments, wherever required, using appropriate professional tools.
5.	Advise on preventive healthcare measures and assist in health-awareness programmes at the Wellness Centre.	Assist in mental-health awareness, wellness and preventive programmes conducted by the University.
6.	Provide emergency medical consultation during scheduled visits, if required.	Provide crisis intervention and psychological support and refer cases to appropriate specialized professionals, wherever required.
7.	Maintain appropriate medical records and documentation and facilitate referrals to hospitals/specialists, wherever necessary.	Maintain confidential counselling records and undertake appropriate follow-up of cases.
8.	Coordinate with the University/Welfare/Wellness Centre for health-related initiatives and programmes.	Coordinate, wherever required, with medical practitioners, psychiatrists, clinical psychologists and other professionals for appropriate referral and support.
9.	Perform any other medical/healthcare-related duties assigned by the Competent Authority in accordance with applicable Government guidelines, rules and regulations.	Perform any other psychological counselling/wellness-related duties assigned by the Competent Authority in accordance with applicable Government guidelines, rules and regulations.

APPOINTMENT & TENURE: -

- The appointment shall be made on a temporary and hourly-paid basis for an initial period of one (1) year, which may be extended further based on mutual consideration and satisfactory performance.

DOCUMENTS REQUIRED FOR SUBMISSION:

Applicants must submit the following documents along with the EOI:

- Updated Curriculum Vitae (CV) with a recent passport-size photograph
- Self-attested copies of educational qualifications and registration certificates
- Proof of relevant experience
- Copy of Aadhaar Card and PAN Card
- Quotation Per visit to be submitted as per **Annexure-03**
- Other Annexures, i.e., **Annexure-I and Annexure-II**, are mandatory and must be submitted.

SELECTION PROCEDURE:

- The EOIs received shall be **scrutinized by a duly constituted committee**, considering the educational qualifications, relevant experience, and quoted consultation fee.
- Shortlisted candidates may be called for **interaction/interview**, if deemed necessary.

SUBMISSION OF EOI:

Interested and eligible candidates are requested to submit their **Expression of Interest (EOI)** along with the required documents through the link provided below or by post to the address mentioned in the notification.

For further information kindly contact admin_goa@nfsu.ac.in

Annexure 1

To,

The Campus Director,
National Forensic Sciences University,
Goa Campus

Respected Sir,

Sub: Expression of Interest (EOI) for Engagement as Medical Consultant /
Psychologist-Counsellor

Ref: EOI No.: NFSU/Goa/EoI/Dr-Psych/2026 dated 20/08/2026

With reference to the subject cited above, I am enclosing my irrevocable Expression of Interest (EoI) for engagement as Medical Consultant / Psychologist-Counsellor at NFSU Goa Campus.

I hereby declare that I have carefully read and understood the contents of the above-referred EOI document, including the terms and conditions, nature of requirement, scope of work and eligibility criteria, and accordingly, I hereby express my interest in providing the said services to the Students, Faculty and Staff of NFSU Goa Campus.

Thanking you,

Yours sincerely

Name:

Signature:

Annexure 2

To,
The Campus Director,
National Forensic Sciences University,
Goa Campus

Respected Sir,

Sub: Declaration for not been barred/ blacklisted/ disqualified

I hereby declare that, as on date _____, I have not been barred, blacklisted or disqualified by any Regulatory/Statutory Body from functioning as a Medical Consultant / Psychologist-Counsellor, as applicable.

Name:

Signature:

Date:

Place:

Annexure 3

To,
The Campus Director,
National Forensic Sciences University,
Goa Campus

Respected Sir,

Subject: Submission of Financial Bid – Charges Per Visit – Reg.

With reference to the above-mentioned subject, it is kindly submitted that the consultation charges proposed per visit are as follows:

Consultation Charges (Per Visit):

The above charges are hereby submitted for your kind consideration and necessary action.

Name:

Signature:

Date:

Place:



गृह मंत्रालय
MINISTRY OF
HOME AFFAIRS

राष्ट्रीय न्यायालयिक विज्ञान विश्वविद्यालय
(राष्ट्रीय महत्त्व का संस्थान, गृह मंत्रालय, भारत सरकार)

National Forensic Sciences University
(An Institution of National Importance under Ministry of Home Affairs,
Government of India)

